

JESSICA COMSTOCK

PROFILE

Dedicated student seeking an internship in which to apply knowledge of journalism and communications through strong analytical and creative skills. Driven to contribute value through quick-learning and resourcefulness.

EXPERIENCE

VP COMMUNICATIONS - EDITORIAL DIRECTOR

Drake Student Alumni Association | Dec 2019-Present | Des Moines, IA

Organizes all communications efforts
Finds and creates content for digital platforms
Creates efficient and timeline-driven implementation of content

COMMUNICATIONS CHAIR

Drake Environmental Action League | May 2019-Present | Des Moines, IA

Runs and maintains the organization's social media pages
Curates content for social media
Creates and distributes publicity materials i.e posters, Facebook events

DESIGNER

Drake Magazine | August 2018-December 2018 | Des Moines, IA

Designed multiple spreads in Drake Mag Fall 2018
Contributed to creative planning and discussion

EDUCATION

DRAKE UNIVERSITY | DES MOINES IA | 2018- PRESENT EXPECTED GRADUATION: 2022

Bachelor of Arts in Journalism and Mass Communication | Magazine Media
Bachelor of Arts | Politics
Cumulative GPA: 3.66/4.0

WORK EXPERIENCE

RESIDENT DESK ASSISTANT

Drake University | August 2018-Present | Des Moines, IA

Welcomes residents and visitors by greeting them, in person or on the telephone; answering or referring inquiries
Maintains security of resident hall; monitors logbooks

AWARDS

DRAKE UNIVERSITY

Dean's List | All Semesters

DRAKE UNIVERSITY

Presidential & Trustee Scholar
January 2018

PROFESSIONAL SKILLS

Writing
Team management
Communication skills
Layout Design
Visual Communication
Adobe InDesign

PERSONAL SKILLS

Reliable and professional
Organized
Time management
Team player
Detail-oriented
Fast learner
Motivated
Collaborative

CONTACT

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